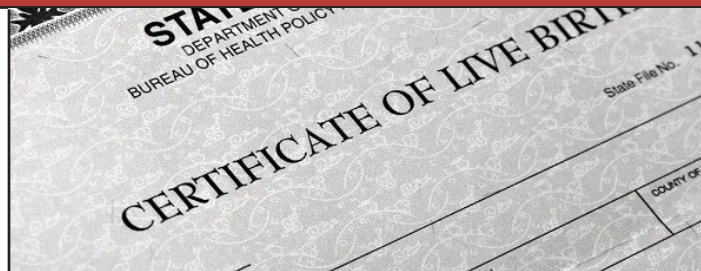


Obtaining a Copy of Your Birth Certificate

LEGAL USES FOR YOUR BIRTH CERTIFICATE:

- Identity verification
- Passport
- I-9 for employment
- School enrollment
- Driver's license
- Social Security benefits



OBTAINING A COPY IN-PERSON:

To obtain a copy of your birth certificate in-person, start by scheduling an appointment with the Anne Arundel County Department of Health. Call **(410) 222-4462** to get started.

**Anne Arundel County Department of Health
– Annapolis Health Center
3 Harry S. Truman Parkway
Annapolis, MD 21401**

APPLICANTS MUST PROVIDE:

- Valid, unexpired, government-issued photo identification. The ID must have an issue date and an expiration date. Expired Maryland IDs will not be accepted.
If you do not have a government-issued photo ID, you must provide (2) alternate forms of identification such as: utility bill, car registration form, pay stub, bank statement, copy of income tax return, lease/rental agreement)
- A method of payment.
*(Cash, check, Discover, Mastercard, Visa)
You will be charged \$20 (plus a fee if you use a credit card).*

Once you have completed your in-person application, the copy of your birth certificate will be mailed to the address listed on your provided documents.

OBTAINING A COPY ONLINE:

You may place an online order for your birth certificate via VitalChek. To place your order, you must provide:

- Your full name and date of birth.
- The names of parents listed on the original birth certificate.
- Self-identification and proof of relationship.
(May require a valid ID)
- A method of payment.
(Visa, Mastercard, Discover, American Express)

ORDER PROCESS

- Complete the online application and upload your documents.
- Make the payment.
For Maryland, this is approximately \$23 plus shipping)
- Wait for your request to be processed—delivery times vary by agency. You can check online for the progress using your supplied PIN.
- Receive your certificate in the mail.